

NEW HAVEN COMMUNITY SCHOOLS LAWN SERVICES

NEW HAVEN COMMUNITY SCHOOLS 30375 CLAK STREET NEW HAVEN MI 48048

New Haven Community Schools

STATEMENT OF FACTS

New Haven Community Schools desires for the Contractor to provide all labor, materials, and equipment necessary to complete this project. All equipment must meet OSHA and MIOSHA standards. Annual Maintenance shall consist of mowing, trimming, mulching and weed removal (as necessary). **This is a three-year contract with the ability to extend for one additional year.**

Landscapers must attend an onsite walk through which will be held on Thursday May 25th, 2023 at 9:00 am, starting at New Haven Administration Building 30375 Clark Street New Haven MI 48048.

Bids are due by 1:00 pm on June 15th, 2023 Two (2) copies and one (1) electronic version delivered in a sealed envelope/package with the wording "New Haven -Lawn Services.

New Haven Community Schools
30375 Clark Street
P.O. Box 482000
New Haven, MI 48048
Paula Sorgeloos/Business Office

The District will not consider or accept a bid received after the date and time specified for bid submission. Bids will be opened publicly immediately following the close of receiving bids.

AGREEMENT

IN CONSIDERATION of the foregoing Statement of Facts and the mutual promises contained here, the New Haven Community Schools and Contractor agree:

1. **Definitions.** As used in this Agreement, the following terms have the following meanings:
 - a. **"School Premises"** mean any school(s) owned or operated by the New Haven Community Schools at the following addresses:

New Haven Elementary School
57701 River Oaks Drive
New Haven, MI 48048

Endeavour Middle School
22505 26 Mile Road
Ray, MI 48096

New Haven High School
57700 Gratiot Avenue
New Haven, MI 48048

New Haven Administration Building
30375 Clark Street
New Haven, MI 48048

New Haven Schools - Bus Garage
30375 Clark Street
New Haven, MI 48048

New Haven Schools – Siefert Elementary School
24125 26 mile Rd.
Ray, MI 48096

- b. **"Services"** collectively include the Contractor's lawn care services as defined in the "Invitation to Bid" and clarified in this extension to agreement. The Services shall be performed by Contractor providing the necessary equipment and an adequate number of experienced and licensed personnel.
 - c. **"Improvements and Installations"** include all curbs, light poles, buildings, loading docks, fences and parking, driveway, adjacent grass areas, and sidewalk surfaces located on the School Premises.
 - d. **"Equipment"** means the vehicles, machinery, materials and related attachments owned or leased by Contractor and used to render the required services.
2. **Performance.** Contractor shall perform all Services on the School Premises in an efficient, timely and skillful manner and without damage to School District Improvements and Installation. Contractor shall maintain the Equipment in good condition in order to promptly and properly commence and complete all Services required by this Agreement.
3. **Term.** The Contractor shall render Services pursuant to this Agreement commencing on or about May 1, 2023 through April of 2026.
4. **Charges, Billing and Payment.**
 - a. The per service rates contained in the Bid Proposal represent the total cost to the school district for all Contractor's Services provided under this Agreement, including but not limited to all charges for the Equipment and its operation by experienced and licensed personnel.
 - b. By the 15th of each month during the term of this Agreement, Contractor shall send the school district duplicate copies of its bill for Services rendered during the preceding month. Both copies shall be mailed to the NHCS, PO Box 482000, New Haven, MI 48048 Attn: Accounts Payable Department, or they can be emailed to accountspayable@newhaven.misd.net.
 - c. The school district shall pay Contractor's bills within thirty (30) days after receipt, subject to the following conditions and restrictions:

- (1) The school district shall have the right to verify that all billed Services were performed to its reasonable satisfaction, any additional services beyond regular lawn maintenance must be approved by Superintendent or his designee and
- (2) The school district shall have the right to retain up to ten (10%) percent of each monthly bill in order to provide funds to pay for past, present or future damages to the School's Improvements and Installations. The retainage for such damages during the school year lawn care season shall be reconciled on or before November 30 of the calendar year. The school district shall keep the retainage equal to the total amount of damage to the Improvements and Installations, and the excess amount, if any, shall be promptly paid to the Contractor. No interest shall accrue or be paid on any retainage.

5. **Services: Prior Notice.**

- a. Mowing and lawn care and/or maintenance around the High School, the Administration Building, and the Athletic Complex may take place during normal school hours. No Mowing/Fertilization shall take place at any areas of *Endeavour Middle School or New Haven Elementary School during normal school hours. Also, at the high school, mowing of the two (2) courtyard areas within the building shall take place after the end of the school day.
- b. Contractor will be expected to schedule the weekly mowing of the athletic complex areas on a timely basis in anticipation of all athletic events. This is to be coordinated and a schedule established between the contractor and the Facilities Coordinator. A calendar for spring mowing will be established by April 20th, for summer mowing by June 20th and for Fall mowing by August 20th.
- c. Contractor shall coordinate with the Facility Coordinator (Scott Clifford) to establish a schedule for trimming, mulching and weed maintenance of the premises.
- c. Contractor will be expected to establish a timeline for Weekly mowing of the various facilities. Variations in this schedule are expected due to weather.

6. **Contractor's Log.** Contractor shall keep an accurate daily log of the hours spent for the Services provided. The school district shall only be charged for Services actually performed. All of Contractor's records pertaining to Services performed shall be available for the school district's inspection in Contractor's business office at any time during normal business hours by scheduling a meeting.

7. **Notice and Determination of Damages.** If Contractor or the school district learns of possible damage to any part of the School Premises or Improvements and Installations, the party which first becomes aware of such damage shall promptly notify the other party and confirm such notice in writing so that the existence and amount of damage can be determined. If the parties cannot agree on the existence or amount of damage, they shall select one mutually acceptable contractor or other qualified person who shall determine the existence and amount of damage and whose decision shall be binding upon both Contractor and the school district.

8. **Insurance.** At all times during the term of this Agreement, Contractor shall maintain and pay for the following insurances and name the school district and shall furnish a certificate of insurance carrier acceptable to the school district and with an A.M. Best rating of "A" or better within ten (10) days of the execution of this Agreement:
- a. Commercial general liability, personal injury, "broad-form" property damage, contractual liability , extended liability , and completed operations/products insurance in amounts not less than One Million (\$1,000,000) Dollars per occurrence. This insurance shall cover any and all accidents, casualties and occurrences in, on or about, the School Premises which directly or indirectly result from the presence, acts or omissions of Contractor, its employees, agents or independent contractors, or from the presence of their Equipment in, on or about the School Premises. This insurance shall be provided in the form of an "occurrence" policy.
 - b. Workers' compensation or employer's liability insurance in amounts accordance with applicable law. Such insurance shall cover Contractor's independent contractors as well as its agents and employees.
 - c. Contractor shall also carry comprehensive automobile liability coverage (including contractual liability) in an amount not less than Two Hundred Fifty Thousand (\$250,000) Dollars per person and Five Hundred Thousand (\$500,000) Dollars per accident resulting in bodily injury, and One Hundred Thousand (\$100,000) Dollars property damage.
 - d. The certificate of insurance furnished to the school district shall identify all exclusions or reductions in coverage to the standard ISO 1986 general liability or 1987 auto liability policies. Failure to comply with all insurance requirements herein shall be deemed a material breach of this Agreement.
 - e. The insurance certificate furnished to the school district shall provide that no insurance required by this Paragraph shall be canceled, terminated, or modified without at least thirty (30) days' prior written notice to the Superintendent of Schools.
9. **Indemnity.** To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the school district from and against any and all demands, claims, liens, actions, costs, losses, damages and suits (including but not limited to reasonable actual attorney's fees and court costs) directly or indirectly arising from or related to this Agreement; or from the negligence, presence, acts or omissions of Contractor, its employees, agents or independent contractors in, on or about the School Premises; or from the presence of their Equipment in, on or about the School Premises. Contractor's obligation to indemnify the school district as set forth in this Paragraph shall not extend to liability resulting from the sole negligence, gross negligence, or intentional tortuous conduct of the school district, or its agents or representative.

Compliance by Contractor with the requirements as to carrying insurance and furnishing

proof thereof to the school district shall not relieve Contractor of its liabilities and obligations under this Paragraph 9 concerning Contractor's indemnity of the school district, or any other provisions of this Agreement. Contractor's indemnity covenant specified herein shall not be negated or reduced by virtue of Contractor's insurance carrier's denial of insurance coverage for the occurrence or event which is the subject matter of the claim or refusal to defend the school district.

10. **Default.** The school district shall have the right to terminate this Agreement by so notifying Contractor in writing and without any further obligation, whatsoever, if Contractor fails to comply fully with each and every term and condition hereof.
11. **Assignment.** Contractor shall not assign this Agreement without the school district's prior written consent to any other sub-contractor or company.
13. **Time of the Essence.** Contractor agrees that timely, satisfactory performance of its Services is absolutely essential to the conduct of the school district at the School Premises and further agrees that time shall be the essence of this Agreement. In the event the Contractor determines that he/she is unable to timely perform due to severe weather conditions and/or equipment problems, the Contractor shall notify the designated contact person(s) at the District immediately, and inform the District in detail of its inability to perform and further, shall:
 - (a) Immediately, upon the cessation for the severe weather condition and/or repair/replacement of the problematic equipment, perform such services as are contemplated by this contract; or
 - (b) immediately engage sub-contractors, to be bound by the terms and conditions of this contract, including, but not limited to, Section 11, to immediately carry out the lawn mowing/fertilization assignment; or
 - (c) Indemnify and make whole the District for any expenses and/or costs it incurs by having to secure the services of another Lawn Care Service/Fertilizing Contractor to perform or complete such services as are contemplated by this contract.
14. **Notices.** Contractor shall provide the school district with two or more telephone numbers at which Contractor or its representative(s) can be reached at all times. Any written notice or communication which either party to this Agreement desires, or is required, to give the other shall be sufficient if delivered in person, forwarded by facsimile or U. S. Mail to the address(s) indicated in this Agreement.
15. **Paragraph Captions.** The paragraph captions contained in this Agreement are for convenience only and have no legal force or effect.
16. **Entire Agreement.** This Agreement represents the entire and integrated agreement between the school district and Contractor and supersedes all prior negotiations, representations or agreements, either written or verbal. This Agreement shall be amended only by written instrument signed by both school district and Contractor.

18. **Binding Action.** The terms and provision of this Agreement shall be binding upon and insure to the benefit of the parties' respective representatives, successors and only those assigns permitted.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

For the New Haven Community Schools

By: _____

Dated: _____

For the CONTRACTOR

By: _____

Its:

Dated: _____

SCOPE OF THE WORK:

Annual maintenance shall consist of mowing, trimming, weed removal, and mulch applications. Contractor must provide all labor, materials (as specified), and equipment necessary to complete this project. All equipment must meet OSHA and MIOSHA standards.

Mowing

Mowing work shall consist of mowing of all grass areas at all buildings.

- | | | |
|----|---------------------------|--|
| 1. | New Haven High School | All areas around the building, including the football practice field at the back of the building. In addition, there are two (2) interior courtyards in the High School building, which will require the use of a hand mower. These courtyards must be mowed after regular school hours. |
| 2. | Athletic Facility at HS- | This also includes mowing of the football field, baseball field, softball field, and the track practice areas outside this fenced area. |
| 3. | New Haven Administration- | All areas around the school building including inside the |

Transportation facility lot. This includes the athletic complex at the back of this building. Included in the athletic complex are the football field, softball field, baseball field, and the three additional baseball fields that are a part of the complex behind the building. The athletic complex may be mowed during regular school hours. It is expected that these areas will be cut on a timely basis in anticipation of all athletic contests.

4. Endeavour School Facility- All areas around the school building. This includes the athletic complex at the back of this building. Included in the athletic complex are the football field, softball field and baseball field behind the building. The athletic complex may be mowed during regular school hours as long as classes aren't present. It is expected that these areas will be cut on a timely basis in anticipation of all athletic contests.
5. New Haven Elementary- All areas around the building. This includes all areas back to the chain link fence in back of the building and the north side of the building. All areas at the back of the building will also be mowed. Due to the age of the children at this building, this area must be mowed at times outside of regular school hours.
6. Siefert Elementary- All areas around the building. This includes all areas back to the woods line on the north side of the building. All areas at the back of the building will also be mowed.

MOWING OF ATHLETIC FIELDS:

Administration Building football/soccer game fields:

1. Height of cut: 2 inches.
2. Frequency: Weekly to a maximum of approximately 30 cuts per season, alternating direction each occurrence. *(additional cuts with approval)*
3. Equipment: Rotary mower equipped with freshly sharpened blades.
4. Litter removal: All debris and/or litter shall be removed before mowing. After mowing, all non-turf areas such as sidewalks, patios, entrances, planters, etc., shall be free of clippings and cutting debris via means of blowers, sweepers or other equipment.
5. Clipping removal: Any clippings shall be removed from fields only if accumulation interferes with play, as determined by the Outdoor Facilities Supervisor.

Administration Building baseball and softball fields:

1. Height of cut: 2 inches.
2. Frequency: Weekly to a maximum of approximately 34 cuts per season, alternating direction each occurrence. *(additional cuts with approval)*
3. Equipment: Rotary mower equipped with freshly sharpened blades.

4. Litter removal: Litter removal: All debris and/or litter shall be removed before mowing. After mowing, all non-turf areas such as sidewalks, patios, entrances, planters, etc., shall be free of clippings and cutting debris via means of blowers, sweepers or other equipment.
5. Clipping removal: Any clippings shall be removed from fields only if accumulation interferes with play, as determined by the Outdoor Facilities Supervisor.

Endeavour Middle School football/soccer fields:

1. Height of cut: 2 inches.
2. Frequency: Weekly to a maximum of approximately 30 cuts per season, alternating direction each occurrence. *(additional cuts with approval)*
3. Equipment: Rotary mower equipped with freshly sharpened blades.
4. Litter removal: All debris and/or litter shall be removed before mowing. After mowing, all non-turf areas such as sidewalks, patios, entrances, planters, etc., shall be free of clippings and cutting debris via means of blowers, sweepers or other equipment.
5. Clipping removal: Any clippings shall be removed from fields only if accumulation interferes with play, as determined by the Outdoor Facilities Supervisor.

New Haven High School Stadium field:

1. Height of cut: 2 inches.
2. Frequency: Weekly to a maximum of approximately 40 cuts per season, alternating direction each occurrence.
3. Equipment: Rotary mower equipped with freshly sharpened blades.
4. Litter removal: All debris and/or litter shall be removed before mowing. After mowing, all non-turf areas such as sidewalks, patios, entrances, planters, etc., shall be free of clippings and cutting debris via means of blowers, sweepers or other equipment.
5. Clipping removal: Any clippings shall be removed from fields only if accumulation interferes with play, as determined by the Athletic Director or Outdoor Facilities Supervisor.

New Haven High School Baseball and Softball fields:

1. Height of cut: 2 inches.
2. Frequency: Weekly to a maximum of approximately 34 cuts per season, alternating direction each occurrence.
3. Equipment: Rotary mower equipped with freshly sharpened blades.
4. Litter removal: Litter removal: All debris and/or litter shall be removed before mowing. After mowing, all non-turf areas such as sidewalks, patios, entrances, planters, etc., shall be free of clippings and cutting debris via means of blowers, sweepers or other equipment.
5. Clipping removal: Only if accumulation interferes with play, determined by Athletic Director or Outdoor Facilities Supervisor.

New Haven High School Practice Fields:

1. Height of cut: 2 inches.
2. Frequency: 1 cut per week -26 cuts per season *(additional with approval)*
3. Equipment: Rotary mower equipped with freshly sharpened blades.
4. Litter removal: All debris and/or litter shall be removed before mowing.
5. Clipping removal: Only if accumulation interferes with play, as determined by the Athletic

Director.

The beginning and ending of the mowing season and actual duration of the twice per week mowing shall be determined by the Athletic Director or his/her designee.

AERIFICATION:

New Haven High School Athletic Fields-Only:

1. Frequency: Two Times per Season (coordinated with Outdoor Facilities Supervisor)
2. Equipment: Mechanical aerifier, self-propelled or pull type, with either solid or hollow tines, plugs may be left on field.
3. At least once over the term of this agreement, the vendor will provide a deep root aerification of the athletic complex. Cost of this to be negotiated with acceptance from the business office. Upon the request of the district, this may be performed in alternating years.

ADDITIONAL SERVICES:

Trimming of Shrubbery and Trees/Weeding of Beds-

Shrubbery at the district buildings shall be trimmed two times per year (additional services upon approval). The first trimming shall be prior to May 30th. There shall be a trimming at an intermediate time late in July if deemed necessary and approved by the district. The final trimming shall be prior September 30th. Specific times will be determined in consultation with the Superintendent or his designee and may vary from this timetable.

Contractor is responsible for raking and removal from the site of all debris created as a result of this trimming.

Leaf Removal/Fall Clean-up-

All leaves or debris in landscaped areas are to be swept out of beds and lawn areas at least once prior to April 30th and once again between October 15th and November 15th. 2016. A final clean up shall take place in mid-late November after a majority of leaves have fallen from the trees. The fall leaf removal and Fall Clean-up will be coordinated as one service whenever possible.

SPECIFICATIONS

General-

1. The Contractor must have their own equipment. This includes all mowing components.
2. All grass at all facilities is to be mowed once per week. The starting and ending dates of this contract may be extended depending upon weather conditions.
3. At the High School building, this includes mowing of the two (2) courtyard areas within the school building, which are also to be mowed every seven- to ten-days. These areas are not to be cut at times when school is in session.
4. All areas at the New Haven Elementary School and Endeavour Middle School are not to be mowed at times when school is in session. A schedule will be determined and agreed upon with the Superintendent or his designee.
5. Trimming of weeds, etc. along sidewalks, buildings, and fences is to be done with every mowing at no additional charge.
6. The ditch area at the buildings is to be trimmed at least twice a month.
7. The retention ponds at Endeavour and New Haven High School and the Sewage Treatment Plant at Endeavour and entry road (two passes on each side of road) will be cut twice a month unless otherwise agreed upon by Contractor and the Outdoor Facilities Supervisor.
8. During the cutting season the Athletic Complex at NHHS and Administration Building may be subdivided in smaller areas for the purpose of additional cuts per week in support of athletic events.

HS- Baseball/Softball and Stadium may be separated to cut only one or more Fields at a time.

Admin- The soccer field area and baseball/softball fields may be separated to cut one or more areas at a time. only

9. It is agreed that the cutting season will include the following base services:
Regular weekly cutting all facilities will be based on: 26 cuts (add'l with approval)
Additional Athletic Facility cuts up to: (additional with approval)
 30 cuts per season at the Administration Bldg. Football/Soccer Field
 34 cuts per season at the Administration Bldg. Baseball/Softball Fields
 30 cuts per season at the Endeavour Football/Soccer Fields
 34 cuts per season at the NHHS Baseball/Softball Fields
 40 cuts per season at the NHHS Football/Soccer stadium Field

**New Haven Community Schools
Annual Rates**

LAWN MOWING

I/we propose to provide the required materials and labor as described in the specifications for costs as indicated below. I/we understand that actual payment for work done shall be calculated on actual work

accomplished, but in no case shall the amount of work exceed the amounts included in a purchase order without expressed, written approval of the Owner.

New Haven Elementary School – 26 cuts

Per cut: _____ Season Rate: _____

Siefert Elementary School – 26 cuts

Per cut: _____ Season Rate: _____

Endeavour School – 26 cuts (*Retention Pond and Sewage Treatment not included*)

Per cut: _____ Season Rate: _____

Endeavour School Ponds – 14 cuts (*Retention Pond and Sewage Treatment only*)

Per cut: _____ Season Rate: _____

New Haven Administration Building – 26 cuts (*full facility to include Transportation lot*)

Per cut: _____ Season Rate: _____

New Haven Administration Building – Athletic Complex

Baseball/Softball fields only- (up to 34 cuts)

Per cut: _____ Season Rate: _____

Football/Soccer Field area only- (up to 30 cuts)

Per cut: _____ Season Rate: _____

New Haven High School- 26 cuts (*Retention Pond and Athletic Facility not included*)

Hourly Rate: _____ Season Rate: _____

New Haven High School – Athletic Complex (up to 36 cuts)

Per cut: _____ Season Rate: _____

Football/Soccer Stadium Field area only- (up to 4 additional cut or 40 total)

Per cut: _____ Season Rate: _____

NHHS Retention Pond – 14 cuts (*Retention Pond area only*)

Per cut: _____ Season Rate: _____

TOTAL SEASON RATE FOR ALL BUILDINGS: _____

New Haven Community Schools
Annual Rates

ADDITIONAL SERVICES

TRIMMING TREES, SHRUBS AND WEEDING BEDS/ENTRANCES:

New Haven Elementary School:

Trimming of shrubbery at building (per trim): _____
(to include removal of debris and weeding of all areas)

Endeavour Elementary and Middle School:

Trimming of shrubbery at building (per trim): _____
(to include removal of debris and weeding of all areas)

Siefert Elementary School:

Trimming of shrubbery at building (per trim): _____
(to include removal of debris and weeding of all areas)

New Haven High School:

Trimming of shrubbery at building (per trim): _____
(to include removal of debris and weeding of all areas)

New Haven Administration Building:

Trimming of shrubbery at building (per trim): _____
(to include removal of debris and weeding of all areas)

New Haven Community Schools
Annual Rates

ADDITIONAL SERVICES

MULCH APPLICATION:

New Haven Elementary School:

Mulch Application at specified area(s) around building: _____
(does not include playground area)

Playground Mulch Application (if requested): _____
(Mulch Supplied by district)

Endeavour Elementary and Middle School:

Mulch Application at specified area(s) around building: _____
(does not include playground area)

Playground Mulch Application (if requested): _____
(Mulch Supplied by district)

Siefert Elementary School:

Mulch Application at specified area(s) around building: _____
(does not include playground area)

Playground Mulch Application (if requested): _____
(Mulch Supplied by district)

New Haven High School:

Mulch Application at specified area(s) around building: _____

New Haven Administration Building:

Mulch Application at specified area(s) around building: _____
(does not include playground area)

Playground Mulch Application (Preschool Playground if requested): _____
(Mulch Supplied by district)

New Haven Community Schools
Annual Rates

ADDITIONAL SERVICES

WEED REMOVAL IN PARKING LOTS/CURBS NOT IN GRASSY AREAS:

New Haven Elementary School (both lots and blacktop playground area):

Removal of weeds at building (per trim): _____

Endeavour Elementary and Middle School (front and back lots):

Removal of weeds at building (per trim): _____

Siefert Elementary School (front and side lots):

Removal of weeds at building (per trim): _____

New Haven High School (front and back lots):

Removal of weeds at building (per trim): _____

New Haven Administration Building (front and back lots):

Removal of weeds at building (per trim): _____

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named contractor (the "Contractor"), pursuant to the compliance certification requirement provided in the New Haven Community Schools (the "School District") Request For Proposals (the "RFP"), hereby certified, represents and warrants that the Contractor *(including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contract further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 time the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

CONTRACTOR:

Name of Contractor

By: _____

Its: _____

Date: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the ____ day of _____, 20__.

by _____.

Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of _____

FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT

Important: This disclosure statement must be included with your bid - required by state law (P.A. 232 of 2004)

As required by Public Act 232 of 2004, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the School Board or the Superintendent of New Haven Community Schools.

The undersigned, the owner or authorized officer of (the Bidder), pursuant to the familial disclosure requirement provided in the attached invitation to bid, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employee of the company and any member of the School Board or the Superintendent of New Haven Community Schools. If such a relationship exists, please explain:

BIDDER:

By:

Title:

STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 2023, by
_____.

_____, Notary Public
_____County, Michigan
My Commission Expires:_____