

Legal Notices

Protection of Pupil Rights Amendment (PPRA) Notice, Consent and Opt-Out Information

The protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h requires New Haven Community Schools to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following.

1. political affiliations or beliefs of the student or the student's parent;
2. mental or psychological problems of the student or the student's family;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating, or demeaning behavior;

5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or student's parent; or,
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program). This requirement also applies to the collection, disclosure or use of student

information for marketing purposes ("marketing surveys"), and certain physical exams and screening.

New Haven Community Schools has not been informed of dates or timelines for surveys, health screenings, or other PPRA activities for the school year. When a specific activity is scheduled, you will

- Receive notice and an opportunity to opt a student out, and
- Inspect, upon request, before administration or use

Parents/eligible students who believe their rights have been violated may file a complaint with Family Policy Compliance Office
400 Maryland Ave., SW, Washington, D.C.

Public Notice: Pest Management Program

New Haven Community Schools would like to inform you that an Integrated Pest Management (IPM) approach for controlling insects, rodents and weeds will be used at all buildings within the district. Pest inspections will be performed on a monthly basis, and a notice will be posted at the main doors prior to inspection. Through maintenance and cleaning, we will reduce or eliminate available food and water sources and hiding places for the pests. We will also routinely monitor the school area to detect pest problems and prevent the pests from becoming established. Some IPM techniques we will employ include monitoring, increasing sanitation, sealing entry points, physically removing pests and modifying storage practices.

From time to time, it may be necessary to use chemicals to control a pest problem. Chemicals will only be used when necessary and will not be routinely applied. When chemicals must be used, the school use the least toxic products possible. Access to treated areas will be secured against unauthorized access for the period specified on the pesticide label. Notices will be posted at application areas and will remain there until the posted re-entry time is met. You may request prior notification of specific application made at the school. To receive notification, you must be placed on the notification registry. The registrants will be notified at least 72 hours before a pesticide is applied. If the chemical application must be made to control an emergency pest program, notice be will be provided as soon as possible after the application. Exemptions to this notification include cleaners, disinfectants, baits, gels and any EPA-exempt pesticides. If you would like to be place on this registry, please submit the completed form to the building office your child attends by October 3, 2016.

Pesticide prior notification request 2016-2017

Parent/Guardian Name: _____

Student's Name: _____

Address: _____

City/State/Zip: _____

Daytime Phone: _____

E-mail: _____

School or Day Care Center: _____

Please check one:

- I wish to be notified prior to a scheduled pesticide treatment inside of the school/day care center.
- I wish to be notified prior to a scheduled pesticide treatment on the outside grounds of the school/day care center.
- Both of the above.

Signature: _____

Date: _____



www.newhaven.misd.net

NOTICE OF DISCRIMINATION

It is the policy of New Haven Community Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status in its programs, services, activities or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Superintendent, New Haven Community Schools, 30375 Clark Street, PO Box 482000, New Haven, MI 48048-2000 and (586)749-5123. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Superintendent, (586)749-5123.

STUDENT AND FAMILY RIGHTS CONCERNING SCHOOL RECORDS

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1) The right to inspect and review the student's education records within 45 days after the day the New Haven Community Schools receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
 - 2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
 - 3) The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
 - 4) The right to be informed that, pursuant to federal law and state mandate, records of suspension or expulsion action against the student are considered to be a part of the "student record" and the district is required to transfer those records pertaining to suspension or expulsion to any public or private school in which the student has enrolled within 30 days of the date of the request from the other school.
 - 5) The right to be informed that disclosure is permitted without consent to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board, a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or the parent(s)/guardian(s) or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. The right to know that, upon request, the district discloses education records, including records of suspension or expulsion action against the student, without consent to officials of another school district in which a student has enrolled or intends to enroll as well as to person(s) specifically required or allowed by state or federal law. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.
 - 6) The right to know that disclosure is also permitted without consent to: any person for research, statistical reporting, or planning, if no student or parent(s)/guardian(s) can be identified; any person named in a court order; and appropriate persons if the knowledge of such information is necessary to protect the health and safety of the student or other persons.
- #### Directory Information
- 7) The right to prohibit the release of directory information concerning the parent(s)/guardian(s)' child. Throughout the school year, the district may release directory information regarding students, limited to:
 - (1) Name, picture, videotape, grade level, academic awards, degrees and honors, information in relation to school sponsored activities, organizations and athletics, and major field of study.
 - 8) The right to prohibit the release of directory information concerning the parent(s)/guardian(s)' child to Armed Forces recruiting personnel. Student information to be released to the Armed Forces is to include name, address, and telephone number.
- Any parent(s)/guardian(s) or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice. No Directory information will be released within in this time period, unless the parent(s)/guardian(s) or eligible student are specifically informed otherwise.
- 9) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the New Haven Community Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Annual Asbestos Hazard Emergency Response Act (AHERA) Notification

During the 2016-2017 school year, New Haven Community School will be scheduling their inspection of all buildings for asbestos-containing materials pursuant to AHERA. Notification of these inspections is required annually in accordance with the Federal Register 40CFR, Part 763. If there are any further questions or concerns, please contact the Superintendent, Administration Building at 586-749-5123.

FOIA Requests must be submitted in writing to the FOIA Coordinator. This request can be sent via email or mail to:
New Haven Community Schools, Attn: FOIA Coordinator, PO Box 482000, New Haven, MI 48048 or dratajczyk@newhaven.misd.net



www.newhaven.misd.net