

**APPROVED**  
REGULAR BOARD OF EDUCATION MEETING  
NEW HAVEN COMMUNITY SCHOOLS  
April 23, 2018

Board Members Present:  Mrs. Walker  Mrs. Bonkowski  Mrs. Patton  Mrs. Simon  Mr. Osterholm  Mrs. France  Mr. Packer

Board Members Absent:  Mrs. Walker  Mrs. Bonkowski  Mrs. Patton  Mrs. Simon  Mr. Osterholm  Mrs. France  Mr. Packer  
(With Notice)

Administration Present:  Robinson  Timmerman  McCabe  Barr  Lenhardt  Guinn  Kincaid  
 Dobbs

Legal Counsel Present:

Guests: 1

**Call to Order:** President Mrs. Walker called the meeting to order at 6:02 p.m. in the board room at the Administration Building.

**Pledge of Allegiance:** The Board said the Pledge of Allegiance.

**Roll Call:** Present:  Mrs. Walker  Mrs. Bonkowski  Mrs. Patton  Mrs. Simon  Mr. Osterholm  Mrs. France  Mr. Packer  
(with notice) Absent:  Mrs. Walker  Mrs. Bonkowski  Mrs. Patton  Mrs. Simon  Mr. Osterholm  Mrs. France  Mr. Packer

**Acceptance of Agenda:** Motion by Mrs. Bonkowski, Second by Mrs. France to accept the Agenda  
**Motion Carried: Unanimous**

**Public Participation: None at this time.**

**Motion by Mr. Osterholm, Second by Mrs. Simon to Amend the Regular Board of Education Minutes to include Mr. Barr in attendance at this meeting.**

**Motion Carried: Unanimous**

**Approval of Consent Agenda:** Motion by Mr. Osterholm, Second by Mrs. Bonkowski, that the Board approves the following consent agenda items.

1. Approval of the Amended Regular Meeting Minutes of April 9, 2018 to include Mr. Barr in attendance
2. Approval of the Special Board Meeting Minutes of April 9, 2018
3. Approval of the Executive Meeting Minutes of April 9, 2018.
4. Approval of Expenditures for March 2018, of \$198,259.68
5. Approval of Purchasing Card Expense Report for 2/27/18 – 3/26/18

**Motion Carried: Unanimous**

**Communications:       None at this time.**

**Reports of the Superintendent for Action:**

**1) Report 148, Resolution 1718-5 Macomb Intermediate School District Budget.** Motion by Mr. Osterholm, Second by Mrs. Bonkowski to approve Resolution 1718-5 supporting the 2018-19 Macomb Intermediate School District Budget.

**Mrs.** Walker informed the board that it was a well presented meeting and was impressed with the MISD budget and how they are providing for any types of deficits, thinking many years forward.

Roll Call: **Ayes: (7)** Mr. Osterholm, Mrs. Bonkowski, Mrs. France, Mr. Packer, Mrs. Patton, Mrs. Simon, Mrs. Walker **Nays (0)**

**Motion Carries: Unanimous**

**2) Report 149, By-Laws 0.160 Changes – 1<sup>st</sup> reading Mr. Robinson clarified the items that changed in the by-laws first reading as noted in these minutes. The second reading will be held on May 7, 2018.**

0166 Agenda, Strikethrough - C Mission Statement, Approval of Payroll, and Communications, Change wording to Public Participation, Strikethrough Reports and Recognitions, Change Board reports and Comments to Unfinished/New Business

Change the time from 6:30 to 6:00 p.m.

0168.1 Open Meetings - Strikeout J; Add – “Tapes of open sessions may be recorded in support of preparing the proposed written minutes but will be erased after Board approval of the proposed minutes.”

0168.2 Closed Meetings – Add “minutes will be destroyed one year and one (1)” Add – If a closed meeting is audio or video recorded, that recording will be kept with the minutes as part of the record of that meeting. The recording will be destroyed with the minutes”...

Mrs. Bonkowski asked for clarification on why we would destroy the recordings after the board approves the minutes. Mrs. Walker responded that MASB has recommended having one (1) official record of the meeting minutes. All actions should be recorded in the meeting minutes and should be accurate and pertinent to business. The purpose of recording the board meetings is to assist in preparing the minutes for board approval.

Mrs. Simon suggested that we give a time frame of keeping the minutes for 1 year. Mrs. Walker explained that the minutes are official so the recording would have no bearing if the meeting was questioned.

Mr. Packer had a question on the wording of “unless the tape is subject to a pending FOIA request”. Should this go into the By-laws for the 0168.1 Open Meetings. Mr. Robinson will speak with our attorney to have this added.

Discussion went on further to represent that Mrs. Simon and Mrs. Patton would like to see the minutes to be kept for one year.

Motion by Mrs. Bonkowski, Second by Mrs. France to approve the 1<sup>st</sup> reading of the Bylaws changes outlined in this report.

**Motion Carries: Unanimous**

- 3) **Report 150, Programming and Staff Reductions 2018-19.** Motion by Mrs. Bonkowski, Second by Mrs. Simon to authorize the administration to execute the elimination of the two hours of language arts for students at the middle school along with necessary staff reductions, not to exceed the 3.0 FTE outlined in this report, as needed to ensure a balanced budget for the 2018-19 school year. **(As outlined in this report)**

Mrs. Bonkowski wanted clarification that this language covers contractual obligations as to if layoffs if that would have to happen for the upcoming school year.

**Motion Carries: Unanimous**

**Report of the Superintendent for Information:**

- 4) **Report 151, Business Office Update.** Mr. Lenhardt provided the board the budget through March 31, 2018 and explained that on this sheet shows his projections through the end of the year. Mr. Lenhardt believes with this working budget we will be at a negative \$40,000. This changed from last month because of unexpected property tax refunds, Richmond transportation did not send some charges from the beginning of the year and had not yet billed it out yet, and lastly our telephone bill changed how they were charging the district beginning January 1<sup>st</sup>. Mr. Lenhardt and Mr. Robinson are working with AT & T to get this issue resolved. Mr. Lenhardt also provided the board information on the State School Bond loan Fund to pay off the loans that we have. There is a savings on these because the interest rates are lower now than they were. We will borrow against the school bond loan fund 5.7 million dollars.

**Mrs. Bonkowski asked how the interviews went for the Business Office position. Mr. Robinson said both interviews went very well and it will be a very difficult decision.**

- 5) **Report 152, District Webpage Conversation.** The Superintendent has been working with Technology Department in regards to updating our current website to the appropriate ADA standards. This has become a strongly recommended practice to due to current litigation some districts are facing. As this time the district has no inquiry or audit but it is our desire to bring our website up to compliance. In working with our current provider West Communications we were referred to an outside company that was rather expensive. In doing so we began to research other website providers that provided ADA compliance monitoring as part the agreement. There should be considerable cost savings to the district. This report is designed to share this information with the board as we intended to move forward with the plan to change website providers effective July 1, 2018. Mr. Robinson would like to bring it back to the May 7, 2018 for an action item.

**The board does not feel that it is necessary to bring it to the May 7, 2018 meeting for action item and gives the Superintendent authority to proceed with signing the Contract with FoxBright for hosting and new website.**

- 6) **Report 153, 2<sup>nd</sup> Annual Realtors/Builders Breakfast on May 10, 2018 at 9:00 am.** Mr. Robinson would like two board members come. The principals will give an overview of each of their buildings.

And each visitor can go on tour at each of the buildings with an alumni member. This flyer has been distributed on social media.

**Unfinished Business:** Mr. Osterholm wanted speak about the media presence from last week and asked for clarification on the specifics of the incident from the Superintendent. Mr. Robinson addressed the board that the district followed all procedures and guidelines in hiring this individual. The coach in question came recommended to us by the current Head Football coach at the time, he had involvement with several youth groups and was employed previously by another public school system. Mr. Robinson explained that the district let him go after the season due to his work schedule and not being able to make it to games and practices during the season. Mr. Robinson also would like to make it clear that the district cannot nor should be held responsible for his adult behavior now, as his current situation happened after he was dismissed from the coaching position.

**Adjournment:** Motion by Mrs. Patton, second by Mrs. Bonkowski , to adjourn the meeting at 7:18 p.m.

**Respectfully submitted**

A handwritten signature in cursive script that reads "Regina Patton". The signature is written in black ink and is contained within a thin black rectangular border.

Regina Mrs. Patton, Secretary  
New Haven Board of Education