

REGULAR BOARD OF EDUCATION MEETING
NEW HAVEN COMMUNITY SCHOOLS
October 28, 2019

Board Members Present: Mrs. Simon Mrs. France Mrs. Patton Mr. Pod Mr. Osterholm
Mr. Goralczyk Mr. Packer

Board Members Absent: Mrs. Simon Mrs. France Mrs. Patton Mr. Pod Mr. Osterholm
Mr. Goralczyk Mr. Packer
(With Notice)

Administration Present: VanSweden Timmerman McCabe Barr Lenhardt Shepard
Medina Moran

Guests: 18

Call to Order: President Mrs. Simon called the meeting to order at 6:03 p.m. in the board room at the Administration Building.

Pledge of Allegiance: The Board said the Pledge of Allegiance.

Roll Call: Present: Mrs. Simon Mrs. France Mrs. Patton Mr. Pod Mr. Osterholm
 Mr. Goralczyk Mr. Packer
(with notice) Absent: Mrs. Simon Mrs. France Mrs. Patton Mr. Pod Mr. Osterholm
Mr. Goralczyk Mr. Packer

Acceptance of Agenda: Motion by Mr. Osterholm, Second by Mr. Goralczyk to accept the Amended Agenda to include Item 7a Presentations.

Motion Carried: Unanimous

Public Participation: None

Approval of Consent Agenda: Motion by Mr. Osterholm, Second by Mr. Goralczyk, that the Board approves the following consent agenda items.

1. Approval of the Regular Meeting Minutes of October 14, 2019
2. Approval of the P-Card Statement from August 27, 2019 to September 26, 2019
3. Approval of Expenditures for September 2019 of \$361,806.51
4. Approval of the Executive Session Minutes of October 14, 2019.
5. Approval of the Curriculum/Athletic Committee Meeting Minutes of October 23, 2019
6. 2019 Bond Transactions

Motion Carried: Unanimous

Communications: None

Presentations: Presentation by Endeavour K-8 School on the school's Enrichment Programs

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Reports of the Superintendent for Action:

- 1) **Report 35, Personnel Report** Motion by Mr. Osterholm, Second by Mrs. France to approve the changes in employment status as stated in the Personnel Report.
Motion Carried: Unanimous

- 2) **Report 36, Recommendation for Award: Mechanical and Electrical Contracts for the Administration Building and New Haven Elementary.** Motion by: Mr. Osterholm Second by Mrs. France to award the contract of electrical work in the amount of \$111,000 to Shoreview Electric and the contract of Mechanical Work in the amount of \$83,164 to Tech Mechanical.

Mr. Pod asked that the board table this report until he has had the opportunity to review the scope of the work. He would like more time to review the scope of the work and compare pricing. Mr. Goralczyk also would like to see the scope so they can understand why some bids came in so low and some much higher. Mrs. VanSweden stated that the RFP's have been on the website since October 17th. Mr. McClelland from Auch explained the RFP process and that time is of the essence to award the bids because the work will be done over Christmas break. Auch did not see anything abnormal on the bid. Mr. Pod stated that he is okay with the electrical bid, but would like the time to review the Mechanical.

Mrs. Patton stated that we could have a special meeting so that this could be approved prior to the November 11, 2019. Mrs. Patton asked if the Building and Site Committee discuss the bids that are going out prior to the award recommendation coming to the board. Mr. Osterholm stated yes, they do discuss the bids that they are going out but not every line of the proposed bid. Mrs. Simon and Mr. Osterholm stated they do not see the bids that are coming back in at the Building and Site Level. Mr. Osterholm stated that we have a construction manager that reviews the information line by line and this is not a responsibility of the board.

ROLL CALL: Ayes: Mr. Osterholm, Mrs. France, Mrs. Simon

Nays: Mr. Goralczyk, Mrs. Patton, Mrs. Pod

Motion Failed.

The board scheduled a special meeting to vote on the mechanical RFP, Friday, November 1, 2019 at 6:00 p.m.

New Motion: Mr. Osterholm makes a motion to approve the electrical bid in the amount of \$111,000 to Shoreview Electric, second by Mr. Goralczyk.

Motion Carried: Unanimous

- 3) **Report 37, Recommendation: Technology for Special Education Students and Staff.** Motion by Mrs. Patton Second by Mr. Osterholm to purchase technology as stated in this report for Special Education students and staff.
Motion Carried: Unanimous

- 4) **Report 38, Technology for Teachers: Chromebooks.** Motion by Mrs. France, Second by Mr. Goralczyk to approve the purchase of Chromebooks for each Instructional Classroom Teacher. (Approximately 75 Chromebooks)
Motion Carried: Unanimous

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- 5) **Report 39, Purchase of Garden Tractors for Snow Removal** Motion by: Mrs. France, Second by Mr. Osterholm to approve the purchase of two 25 HP garden tractors and attachments for \$21,900 from the 2006 Capital Projects Fund. Mr. Osterholm asked why we are not getting the mower deck with the tractor. Mr. Lenhardt explained at this time, we have no need for the mower deck. If we need to purchase in the future we can. Mrs. France asked what is left in the 2006 bond fund. Mr. Lenhardt will bring this amount back to the board at the next meeting. The fund has to be exhausted by the end of the year.

Motion Carried: Unanimous

Report of the Superintendent for Information:

- 6) **Report 40, Review ByLaws 0168.1 Meeting Minutes** Mr. Goralczyk would like to update the current 0168.1 bylaws so that the audio recordings of the board meeting are no longer destroyed after the board approves the minutes. Mrs. Simon stated that this was changed several years ago after attending a board conference and it was the opinion of one of attorneys' that a district does not need to keep the recordings, after the board has approved the minutes which become the official minutes. The board discussed the length of time they would like to keep the recordings. **Motion by** Mr. Goralczyk, second by Mr. Pod to revert back to the original bylaws "audio tapes of open sessions will be filed for four (4) years."

Motion Carried: Unanimous

- 7) **Report 41, New Haven/Lenox Township Community Dinner** – Mrs. VanSweden informed the board that the New Haven/Lenox Community Dinner is scheduled for November 22nd at the high school.

- 8) **Report 42, Personnel Matter** - Mrs. Patton stated that back in 2017/2018, Mr. Gillis of the Restorative Justice Program presented to the board that the ISS and Restorative Justice will be working together as a unit and then one person will be doing the job. The board was told that the employee was being trained for the position and she would be at the high school and hire someone at Endeavour. Mrs. VanSweden responded that the employee is currently working 29.5 hours in I.S.S. at H.S. and 10.5 hours in Restorative Justice. The recommendation that Mrs. VanSweden made to her, was 32 hours a week, 16 hours at Endeavour and 16 Hours at the high school. This would be so there would be only one person that the students would be making a relationship with just one person. The other opportunity was offered was to stay in the position of ISS and someone else would be hired for the Restorative Justice portion. The MEA Rep. told the employee that she could take a leave of absence from her current position for one year. At this time, there is no one filling the restorative practice position at the middle school. Mrs. VanSweden also stated that the training comes from the Resolution Center and the person at the high school is the mentor.

Motion by Mrs. Patton to place Teri Farr as the Restorative Justice Coordinator at the high school and also the ISS aide. Ms. Farr will be the lead coordinator in training the person at the middle school. She will be considered full time and they will split the hours, so the remaining hours between the ISS and Restorative Justice at the middle school. Second by Mr. Pod.

ROLL CALL: Ayes: Mrs. Patton, Mr. Pod, Mrs. France, Mr. Goralczyk

Nays: Mr. Osterholm, Mrs. Simon

Motion Carried: Ayes (4) Nays (2)

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- 9) **Report 43, Curriculum & Technology/Athletic & Extra Curricular** – Mrs. Patton asked if the board had any questions regarding the committee meeting held on October 23, 2019. The other members of the board had no questions.

New/Unfinished Business: No New /Unfinished Business

Adjournment: Motion by Mrs. Patton , second by Mr. Goralczyk , to adjourn the meeting at 7:26 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Regina Patton".

Regina Mrs. Patton, Secretary
New Haven Board of Education