

REGULAR BOARD OF EDUCATION MEETING
NEW HAVEN COMMUNITY SCHOOLS
November 27, 2017

Board Members Present: Mrs. Walker Mrs. Bonkowski Mrs. Patton Mrs. Simon Mr. Osterholm Mrs. France Mr. Packer

Board Members Absent: Mrs. Walker Mrs. Bonkowski Mrs. Patton Mrs. Simon Mr. Osterholm Mrs. France Mr. Packer
(With Notice)

Administration Present: Robinson Timmerman McCabe Barr Lenhardt Guinn Kincaid
 Taylor

Legal Counsel Present:

Guests: 5

Call to Order: President Mrs. Walker called the meeting to order at 6:00 p.m. in the board room at the Administration Building.

Pledge of Allegiance: The Board said the Pledge of Allegiance.

Roll Call: Present: Mrs. Walker Mrs. Bonkowski Mrs. Patton Mrs. Simon Mr. Osterholm Mrs. France Mr. Packer

(with notice) Absent: Mrs. Walker Mrs. Bonkowski Mrs. Patton Mrs. Simon Mr. Osterholm Mrs. France Mr. Packer

Mrs. Patton left at 8:06 p.m.

Acceptance of Agenda: Motion by Mrs. Patton, Second by Mrs. Bonkowski to accept the Agenda
Motion Carried: Unanimous

Public Participation: None at this time.

Approval of Consent Agenda: Motion by Mrs. Bonkowski, Second by Mrs. Patton, that the Board approves the following consent agenda items.

1. Approval of the Regular Meeting Minutes of November 13, 2107
3. Approval of Expenditures for October 2017, of \$352,740.40
4. Approval of Purchasing Card Expense Report for 09/27/17 – 10/26/17

Motion Carried: Unanimous

Communications: Mrs. Patton informed the board that the MASB Dinner is December 5, 2017 and board members are encouraged to bring a non-perishable food item to donate to the Macomb Food Program. The dinner will be held at Fraser Public Schools – Fraser High School.

Report of the Superintendent for Action:

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- 1) Report 86, MASA/MASB School Funding Adequacy Study – Resolution 1718-1.** Motion by Mrs. Bonkowski, Second by Mrs. Patton to Adopt Resolution 1718-1 to show support for the current statewide efforts defining appropriate school funding and the adequacy study that will be published in early 2018,

Motion Carried: Unanimous

- 2) Report 87 MASB Governance Standards – Resolution 1718-2** Motion by Mrs. Walker, Second by Mrs. Patton to table this action item until the next regular board meeting on December 11, 2017.

Motion Carried: Unanimous

Reports of the Superintendent for Information:

- 3) Report 88, Personnel Update.** Mr. Robinson provided the board an update on current personnel matters that are informational in nature as attached to this report.
- 4) Report 89, Finance Update – Business Office Update.** Mr. Lenhardt shared with the board an update on the district finances for the four month period ending October 31st. The monthly update will become part of the second regular meeting of each month similar to the EDEP reporting that has occurred the past two years as attached to Report 89. This will be part of the Consent Agenda at the second regular board meeting of the month. Mr. Robinson also informed the board that we had 5 applicants for the Business Office Manager position. At this point and time, Mr. Robinson believes we should pause for a little while until we have all the finances evaluated prior to making the move of hiring the Business Office Manager.
- 5) Report 90, Anchor Bay Chamber of Commerce,** Mr. Robinson let the board know that the Anchor Bay Chamber Commerce, Ms. Catherine Green reached out to us to consider membership, participation and support of upcoming events. This would be a chance for us to connect with the Chamber. The board is in support of becoming members of the Anchor Bay Chamber of Commerce and will move forward with the membership for this year.
- 6) Report 91, Technology Update.** Mr. Robinson had a meeting with the Tech Group last week and talked about how the board approved the teacher station replacement and also the concession surveillance project at the high school. The last item was the proposed plan for classroom projector replacement to be initiated from the remaining 2006 Bond Funds. Phase 1 will begin with all projectors to be replaced at Endeavor. The working projectors will be used district wide as needed to all the bulbs are used up. Phase 2 we will see installation of new projectors at New Haven High School on an as needed basis and then we would reuse the bulb and projectors from there to be used where needed. New Haven Elementary has a different projectors and we will work on those projectors next year. The cost of this project is approximately 28,000.00.
- 7) Report 92, Superintendent Evaluation Midyear Update.** Mr. Robinson provided a midyear update aligned to the Superintendent's evaluation rubric as attached to this report.
- 8) Report 93, Enrollment Update – 2017 Fall Student Count.** Mr. Robinson presented to the Board of Education the result of the district's fall count. The fall count has now been submitted to the MISD for auditing and approval which should come in December. The district has experienced a drop in

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enrollment beyond what was anticipated earlier this school year and there are financial implications that need to be presented to the board. Mr. Robinson also went over the protocol which is the common data dialogue. Mr. Robinson would like to see an exit survey from families who are leaving the district. NHCS would also send a letter to houses that have become vacant and a new family moves in to see if they have young children and invite them to an open house to welcome them to the district. Mrs. Walker would like to see a survey mid-year that we would be able to use to service our customers. It was suggested to put testimonials on social media from past and present students, staff and community members about the positive of New Haven school district.

Unfinished Business/New Business: Mr. Packer wanted to thank Mrs. Floore and a couple of teachers at Endeavour to send cards to the troops and a give basket for a parent that is deployed. He also wanted to thank Mr. Timmerman and Mrs. Zsigo for the letters that we given to students. Mr. Robinson wanted to clarify that we have restructured the board regular meeting sessions. When the schools is doing their annual update to the board the meeting will be at that school. The first meeting for this change will be January 16th and it will be at the high school. A notice will be sent out if the meeting will be moved from 6:00 to 5:30 p.m. February 12th meeting will be scheduled at Endeavour and March 13th will be at New Haven Elementary. Mrs. Walker wanted to share that she has been at the high school staff meeting and elementary staff meeting and will attend the Endeavour staff meeting in December. She had the opportunity to speak with all the administrators and the priority is curriculum and that we are doing so many amazing things. Mrs. Walker also asked if we the green teams are still meeting. Mr. Robinson said the meetings had not met yet and that we are trying to work this into PD, but it is something that will start up again soon. Mrs. Walker also asked that we reach out to the Village to set up a meeting with their board and our board so we can all work together to build the district and community. Mrs. France wanted to let the administrators know how much they are appreciated they all do an excellent job of supporting the staff, subs and students.

Adjournment: Motion by Mrs. Bonkowski, second by Mrs. France, to adjourn the meeting at 9:05 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Regina Patton".

Regina Mrs. Patton, Secretary
New Haven Board of Education

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